

LICENSING SUB COMMITTEE - 21 DECEMBER 2010

APPLICATION FOR A GRANT OF A PREMISES LICENCE (S17)

Name(s) and address(es) of applicants(s)
Lockett & Co (Retail, Licensing & Training Consultants) Lockett House 13 Church Street Kidderminster Worcestershire DY10 2AH
On behalf of:
Mr Sayendan Thevathas 8 Hunts Pond Road Parkgate Southampton SO31 6QA

Name and address of premises to be licensed
Hollybank Convenience Store 37-39 Hollybank Crescent, Hythe, Southampton, SO45 5FZ

End of Statutory Objection Period: 29 November 2010

Objections received: Yes

Date report completed: 02/12/2010

Date forwarded to Democratic Services: 06/12/2010

Date of Hearing (if applicable) 21/12/2010

Resume of application	Location on report
<p>To permit the following activities:</p> <p>The sale and supply of alcohol for consumption off the premises only</p> <p>07:00hrs to 21:00hrs Monday to Saturday, 08:00hrs to 20:00hrs Sunday.</p> <p>Intended hours of Trading:</p> <p>07:00hrs to 21:00hrs Monday to Saturday, 08:00hrs to 20:00hrs Sunday.</p>	<p>Appendix 1</p>

Responsible Authority	Brief Details of Responsible Authority Representations	Location on report
<p data-bbox="244 331 331 360">Police</p> <p data-bbox="204 1149 371 1178">Fire Service</p> <p data-bbox="217 1249 359 1317">Trading Standards</p>	<p data-bbox="405 331 1145 398">Conditions agreed with the Police and Lockett & Co to be added to the Operating Schedule as follows:</p> <p data-bbox="405 434 1114 501">A CCTV System will be installed or the existing system maintained, such system to be fit for the purposes.</p> <p data-bbox="405 537 1177 667">The CCTV system shall be capable of producing immediate copies of recordings on site. Copies of recordings will either be recorded on good quality tape or digitally on to CD/DVD or other equivalent medium.</p> <p data-bbox="405 703 1168 833">Any recording will be retained and stores in a suitable and secure manner for a minimum of 30 days and shall be made available, subject to compliance with Data Protection legislation, to the Police for inspection on request.</p> <p data-bbox="405 869 1168 972">The precise positions of the cameras may be agreed, subject with Data Protection legislation with the Police from time to time.</p> <p data-bbox="405 1008 1155 1111">The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.</p> <p data-bbox="405 1146 657 1176">No Representation.</p> <p data-bbox="405 1211 1177 1279">Trading Standards and Lockett & Co have agreed the following conditions to be added to the Operating Schedule:</p> <p data-bbox="405 1314 1161 1485">A written log shall be kept of all refusals including refusals to sell alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.</p> <p data-bbox="405 1520 1177 1825">The holder of the premises licence shall ensure that every individual who appears to be under 21 years of age seeking to purchase or be supplied with alcohol to or from the premises shall produce means of identification acceptable to the licensing authority - passport, photo driving licence or PASS accredited photo ID - proving that individual to be 18 years of age or older. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.</p> <p data-bbox="405 1861 1168 2031">All staff shall be trained to challenge every individual who appears to be under 21 years of age and to refuse service where individuals cannot produce acceptable means of identification. Such training shall be provided not less than every three months, and written records shall be kept of all</p>	<p data-bbox="1193 344 1353 374">Appendix 2</p>

	training and refresher training. Challenge 21 posters shall be displayed in prominent positions at the premises.	
Social Services	No Representations.	
Pollution	No Representations.	
Health and Safety	No Representations.	
Planning	No representations	

Licensing Objective	Brief Details of Interested Parties Representations	Location on report
	There are two letters making representations, which cover several areas of the Licensing Objectives.	Appendix 3
Prevention of Crime and Disorder	Potential increase in vandalism by providing cheap availability of alcohol.	
Public Nuisance	Increase in litter and noise in the surrounding vicinity of the premises causing a nuisance to local residents.	
Public Safety		
Protection Of Children		
	The original letters with copies of the acknowledgment letters attached are located in Appendix 3	

Additional Information	Location on report
<p>A letter covering outline details of the objection has been sent to Lockett & Co, asking if they intend to make any adjustment to their application in the light of the objection received during the consultation process.</p> <p>Letters have been sent to the objectors, enquiring whether they now wish to withdraw their objections given the agreed amendments with the Police and Trading Standards.</p> <p>To date, no further response has been received.</p>	<p>Appendix 4</p>
<p>The Licensing Objectives - considerations:</p> <p>Representations have been made on the following objectives:</p> <p>Crime and Disorder and Public Nuisance.</p> <p>The Councils Statement of Licensing Policy, which may be relevant in this matter, states:</p> <p>5. Other Controls on Anti-social Behaviour</p> <p>5.1 Other mechanisms exist to control the anti-social behaviour of a minority of consumers who behave badly and unlawfully after leaving licensed premises etc. These controls include:</p> <ul style="list-style-type: none"> • Planning controls • Positive measures to create a safe and clean town centre environment in partnership with local businesses, transport operators and other departments of the local authority • Power of local authorities to designate parts of the local authority area as places for alcohol, i.e. not to be consumed publicly • Police enforcement of normal law concerning disorder and anti-social behaviour including the issuing of fixed penalty notices • The prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk • The confiscation of alcohol from adults and children in designated areas • Police powers to close down instantly for up to 24 hours any licensed premises or temporary events on grounds of disorder, the likelihood of disorder or excessive noise emanating from the premises • The power of the Police and other responsible authorities or a local resident or business to seek a review of the licence or certificate in question <p>Guidance issued under section 182 of the Licensing Acts 2003 addresses Public Nuisance relating to litter in paragraph 2.40 only in the following context:</p> <p><i>'The cumulative effects of litter in the vicinity of premises carrying on licensable activities can cause public nuisance. For example, it may</i></p>	

be appropriate and necessary for a condition of a licence to require premises serving customers from take-aways and fast food outlets from 11.00pm to provide litter bins in the vicinity of the premises in order to prevent the accumulation of litter. Such conditions may be necessary and appropriate in circumstances where customers late at night may have been consuming alcohol and be inclined to carelessness and anti-social behaviour.'

Conclusion

The Licensing Sub-Committee must, having regard to the representations, take such measures as it considers necessary to promote the licensing objectives. These being:

- The Prevention of Crime and Disorder;
- Public Safety;
- The Prevention of Public Nuisance;
- The Protection of Children from Harm

Recommendations

The licensing objectives are the only matters to be taken into account when determining applications.

The **options** available to the Licensing Sub-Committee are:

- Grant the licence – with the conditions consistent with the operating schedule and the mandatory conditions of the LA2003 Act;
- Grant the licence – but modify the conditions, restrict certain licensable activities or operating hours;
- Reject the whole or part of the application.

Further Information:

Paul Weston
Licensing Officer
Licensing Services
Tel: 023 8028 5449
Fax: 023 8028 5596
Email: paul.weston@nfdc.gov.uk

Background papers:

Licensing Act 2003
Guidance issued under section 182
NFDC Statement of Licensing Policy

APPENDIX 1

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We SAYENDAN THEVATHAS

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

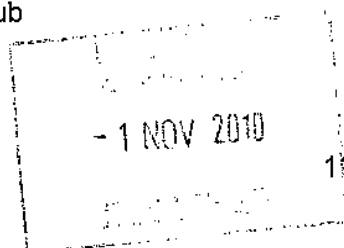
Postal address of premises or, if none, ordnance survey map reference or description			
HOLLYBANK CONVENIENCE STORE 37-39 HOLLYBANK CRESCENT			
Post town	HYTHE	Post code	SO45 5FZ

Telephone number at premises (if any)	02380 848272
Non-domestic rateable value of premises	£9800

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)



- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname THEVATHAS			First names SAYENDAN		
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes	
Current postal address if different from premises address		8 HUNTS POND ROAD PARKGATE			
Post Town	SOUTHAMPTON		Postcode	S031 6QA	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year	
0	2	1	2	2	0
				1	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note1)

A WELL ESTABLISHED INDEPENDENT STORE WITH A RETAIL SELLING SPACE OF APPROXIMATELY 650 SQUARE FEET. THE STORE OFFERS A RANGE OF CONFECTIONERY, GROCERIES, SOFT DRINKS AND TOBACCO PRODUCTS.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing	
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed				
Thur			State any seasonal variations for providing dancing facilities (please read guidance note 4)	
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for <u>consumption (Please tick box)</u> (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)					
Mon	07.00	21.00						
Tue	07.00	21.00						
Wed	07.00	21.00						
Thur	07.00	21.00				<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	07.00	21.00						
Sat	07.00	21.00						
Sun	08.00	20.00						

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name SAYENDAN THEVATHAS	
Address 8 HUNTS POND ROAD PARKGATE SOUTHAMPTON	
Postcode	SO31 6QA
Personal Licence number (if known) 279	
Issuing licensing authority (if known) FAREHAM BOROUGH COUNCIL	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	07.00	21.00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</u></p>
Tue	07.00	21.00	
Wed	07.00	21.00	
Thur	07.00	21.00	
Fri	07.00	21.00	
Sat	07.00	21.00	
Sun	08.00	20.00	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

-CCTV SYSTEM WITH RECORDING FACILITIES IN PLACE AT SITE, IMAGES CAN BE MADE AVAILBALE UPON REASONABLE REQUEST BY A RELEVANT OFFICER OF A RESPONSIBLE AUTHORITY.
-APPROPRIATE STAFF TRAINING TO BE SATISFACTORILY COMPLETED.
-REFUSALS BOOK WILL BE OPERATED AND MAINTAINED.
-CHALLENGE 21 POLICY WILL BE OPERATED AT THE PREMISES, ACCEPTABLE FORMS OF PROOF OF AGE WILL BE A PASSPORT, A PHOTO CARD DRIVING LICENCE OR PASS ACCREDITED IDENTIFICATION CARD.

b) The prevention of crime and disorder

-CCTV SYSTEM WITH RECORDING FACILITIES IN PLACE AT SITE, IMAGES CAN BE MADE AVAILABLE UPON REASONABLE REQUEST BY A RELEVANT OFFICER OF A RESPONSIBLE AUTHORITY.
-SPIRITS LOCATED BEHIND THE COUNTER.
-APPROPRIATE STAFF TRAINING TO BE SATISFACTORILY COMPLETED.

c) Public safety

-CCTV SYSTEM WITH RECORDING FACILITIES IN PLACE AT SITE, IMAGES CAN BE MADE AVAILABLE UPON REASONABLE REQUEST BY A RELEVANT OFFICER OF A RESPONSIBLE AUTHORITY.

d) The prevention of public nuisance

-APPROPRIATE STAFF TRAINING TO BE SATISFACTORILY COMPLETED.

e) The protection of children from harm

-APPROPRIATE STAFF TRAINING TO BE SATISFACTORILY COMPLETED.
-REFUSALS BOOK WILL BE OPERATED AND MAINTAINED.
-SPIRITS LOCATED BEHIND THE COUNTER.
-CHALLENGE 21 POLICY WILL BE OPERATED AT THE PREMISES, ACCEPTABLE FORMS OF PROOF OF AGE WILL BE A PASSPORT, A PHOTO CARD DRIVING LICENCE OR PASS ACCREDITED IDENTIFICATION CARD.

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	29 TH OCTOBER 2010.
Capacity	LOCKETT & CO - DULY AUTHORISED AGENT

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

LOCKETT & CO
 LOCKETT HOUSE
 13 CHURCH STREET

Post town	KIDDERMINSTER	Post code	DY10 2AH
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Telephone number (if any)	01562 864488
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If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Consent of individual to being specified as premises supervisor

I, SAYENDAN THEVATHAS
[full name of prospective premises supervisor]

of 8 HUNTS ROAD, PARKHATE, SOUTHAMPTON, SO31 6QA
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

NEW PREMISES APPLICATION (SALE OF ALCOHOL FOR CONSUMPTION OFF THE PREMISE)
[type of application]

by SAYENDAN THEVATHAS
[name of applicant]

relating to a premises licence: — [number of existing licence, if any]

or HOLLYBANK CONVENIENCE STORE, 37-39 HOLLYBANK CRESCENT, HYTHE, SO45 5FZ
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by: SAYENDAN THEVATHAS
[name of applicant]

concerning the supply of alcohol at:

HOLLYBANK CONVENIENCE STORE, 37-39 HOLLYBANK CRESCENT, HYTHE, SO45 5FZ
[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number: 279 [insert personal licence number, if any]

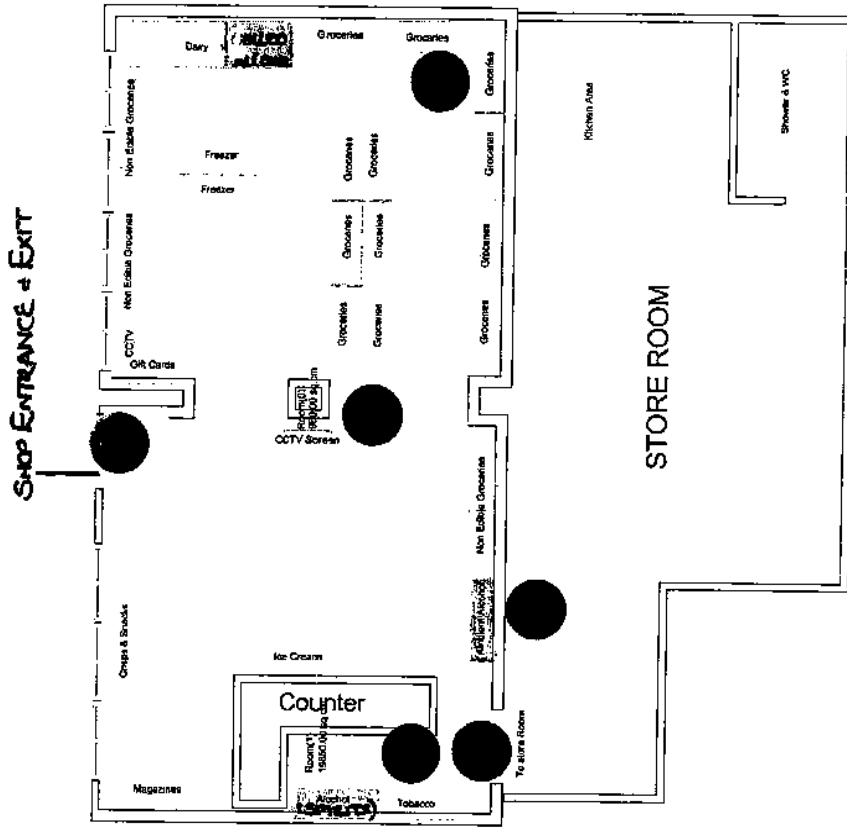
Personal licence issuing authority: FAREHAM BOROUGH COUNCIL, PO BOX 14, CIVIC OFFICES, CIVIC WAY, FAREHAM, HAMPSHIRE, PO16 7PR
01329 236100
[Insert name and address and telephone number of personal licence issuing authority, if any]

Signed _____

Name (please print) MR SAYENDAN THEVATHAS

Dated 28/09/10

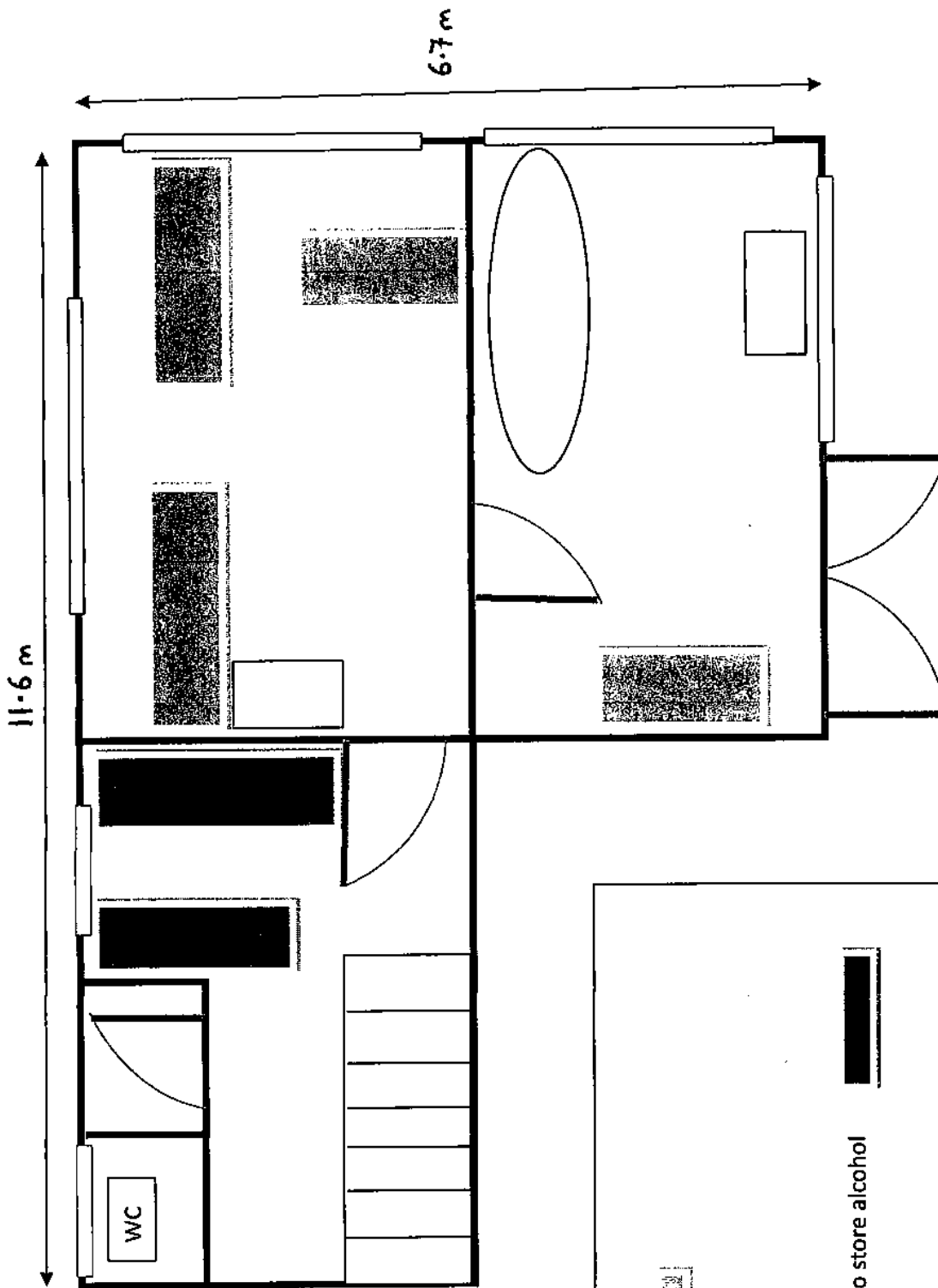
The display of alcohol is to be permitted throughout the store, spirits only located behind the counter.



Key:

- - Fire extinguisher.
- - CCTV camera.

Unit 4



PLAN APPROVED
- 2 NOV 2010
NFDC
LICENSING SERVICES

Key

- Fixed Desk's
- Doors
- Shelving where we intend to store alcohol
- Other furniture

Background History

This is a well established independent convenience store located in a parade of shops.

The Shop

This 650 sq ft (approx) purpose built shop has been designed to serve both the local community and those from further a field. Trading as a convenience store, a range of goods including confectionery, grocery, soft drinks and tobacco products are offered.

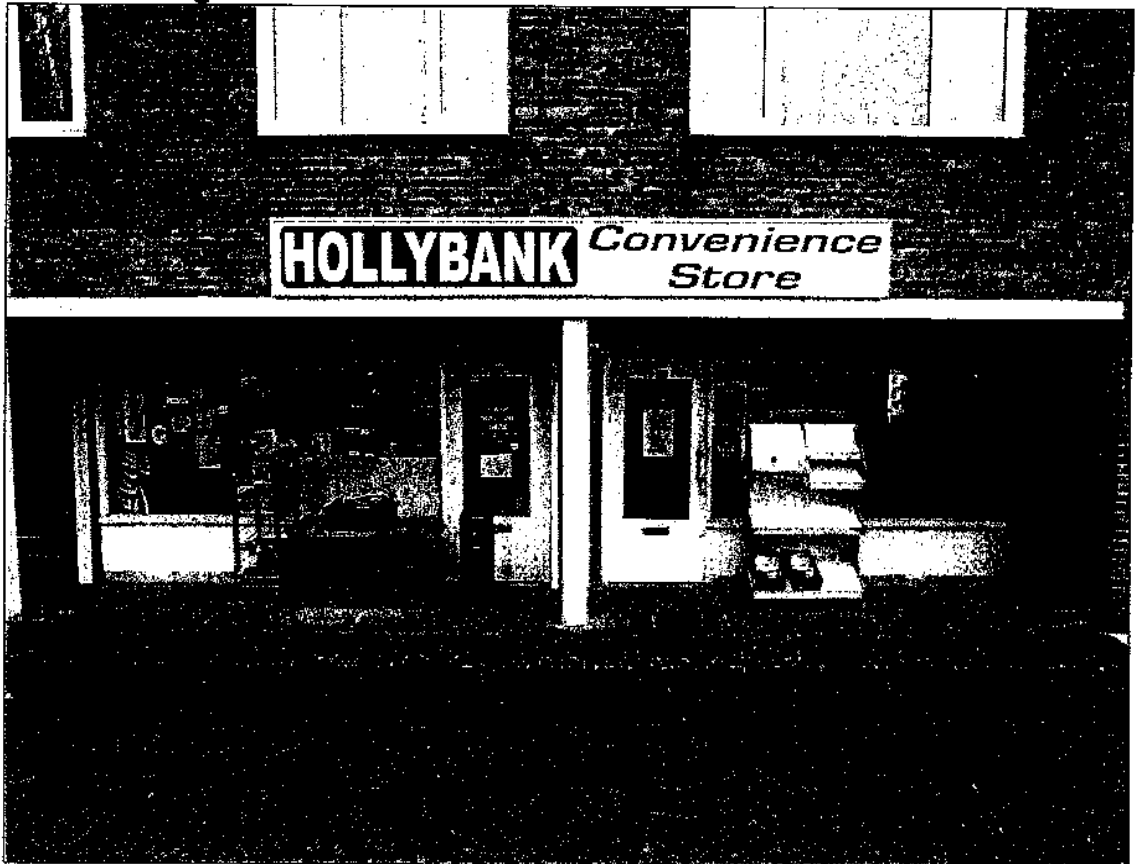
The Operation

The store is run by the business owner, assisted by a team of full and part time staff. The designated premises supervisor, trained and certified through an accredited training scheme will be responsible for training all staff. The **Challenge 21** trading initiative is also used supported by the refusals system with records kept in the **Refusals Book** to tie in with the CCTV system.

Security

The digital **CCTV system** benefits from a recorder, images can be made available to Police if required.

Store Frontage.



Retail Trading Area

650 sq. ft. (approx.)

Opening Hours

Monday	07.00 hours to 21.00 hours
Tuesday	07.00 hours to 21.00 hours
Wednesday	07.00 hours to 21.00 hours
Thursday	07.00 hours to 21.00 hours
Friday	07.00 hours to 21.00 hours
Saturday	07.00 hours to 21.00 hours
Sunday	08.00 hours to 20.00 hours

Summary

Challenge 21

Refusals Book

Internal and external CCTV cameras

CCTV recording facility

Internal views.

A.



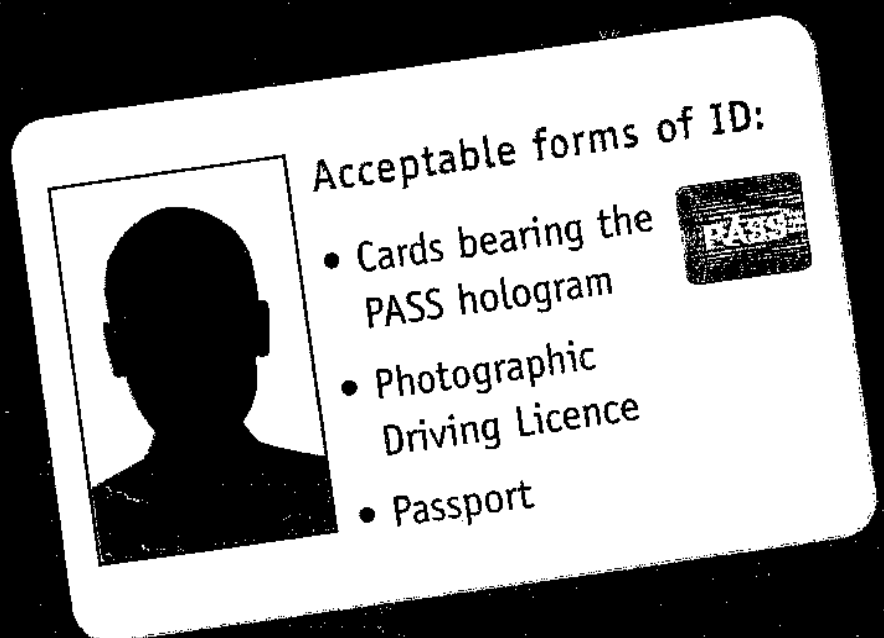
B.



Under

21?

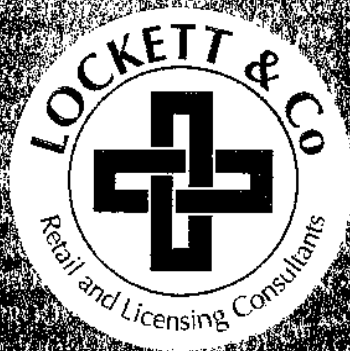
If you look under 21 please do not be offended if we ask you for proof of age when you buy alcohol.



DRINKAWARE.CO.UK



Under the provisions of the Licensing Act 2003, it is an offence for persons under 18 years to purchase or attempt to purchase alcohol. It is also an offence for anyone to purchase or attempt to purchase alcohol for someone under 18 years.



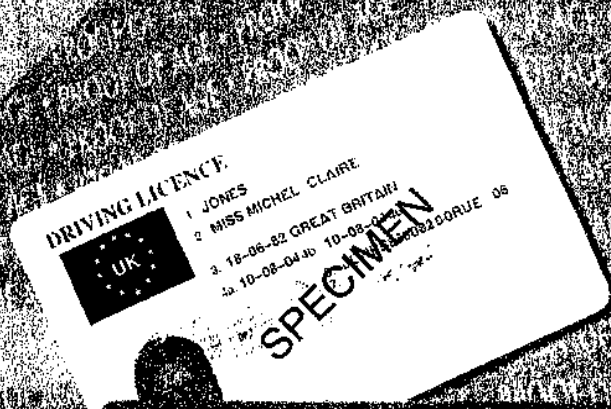
PROOF OF AGE CARDS

AGE RESTRICTED SALES

If there is any doubt about a persons age you are required to ask them to prove their age or you must refuse the sale

The following forms of ID are acceptable:

1. A Passport
www.ukpa.gov.uk
2. A Photo Driving Licence
www.dvla.gov.uk
or
Local Post Office
3. A Prove It Portman Card
www.portman-group.org.uk
or
Tel: 0207 907 3700
4. A Citizen Card
www.citizencard.net
or
Tel: 0207 622 2142
Fax: 0207 289 9126



PUBLIC NOTICE OF AN APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to **NEW FOREST DISTRICT COUNCIL** for a premises licence under the above Act on the **3RD NOVEMBER 2010**

Applicant: **SAYENDAN THEVATHAS**
Address of premises: **HOLLYBANK CONVENIENCE STORE,
37-39 HOLLYBANK CRESCENT,
HYTHE,
HANTS., SO45 5FZ.**

Proposed licensable activities:

SALE OF ALCOHOL FOR CONSUMPTION OFF THE PREMISES

Proposed days and hours of licensable activity:

ALCOHOL SALES

MONDAY TO SATURDAY **07.00 TO 21.00**

SUNDAY **08.00 TO 20.00**

The postal address of the Licensing Authority where the register is kept and the application may be inspected is:

***NEW FOREST DISTRICT COUNCIL, APPLETREE COURT,
LYNDHURST, HANTS., SO43 7PA.**

Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice – by the **1ST DECEMBER 2010**. Further information is available on the web site www.newforest.gov.uk following the links.

It is an offence, under section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in or in connection with an application and the maximum fine on summary conviction of such an offence is £5000.

Lockett & Co – duly authorised agents

APPENDIX 2

Police CONDITIONS agreed

To:

Cr awford, Stephen; Licensing e-mail address

Subject: 44100466062 Hollybank Convenience Store, Hythe

Dear Sara

I have taken a look at the premises licence application for Hollybank Convenience Store, Hythe and request the following conditions in relation to CCTV are added to the premises licence if issued;

1. A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies of recordings on site. Copies of recordings will either be recorded on good quality video tape or digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 30 days and shall be made available, subject to compliance with Data Protection legislation, to the Police for inspection on request.
4. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the Police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

Georgie Fice
 6 OCU Licensing Team
 Hampshire Police
 ☎ 08450 454545 ext. 734 -174
 ☎ 023 8067 0904 (DDI)
 ✉ western.licensing@hampshire.pnn.police.uk

This electronic message contains information from Hampshire Constabulary which may be legally privileged and confidential. Any opinions expressed may be those of the individual and not necessarily the Hampshire Constabulary.

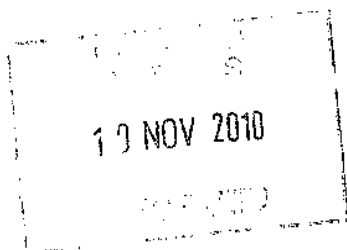
The information is intended to be for the use of the individual(s) or entity named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of the information is prohibited. If you have received this electronic message in error, please notify us by telephone +44 (0) 845 045 45 45 or email to postmaster@hampshire.pnn.police.uk immediately. Please then delete this email and destroy any copies of it.

All communications, including telephone calls and electronic messages to and from the Hampshire Constabulary may be subject to monitoring. Replies to this email may be seen by employees other than the intended recipient.



Licensing Officer
New Forest District Council
Appletree Court
LYNDHURST
Hampshire
SO43 7PA

Hampshire Fire and Rescue Service
Service Delivery (Community Safety Delivery)
Protection Department
Southsea Fire Station
Somers Road
Southsea
Hampshire
PO5 4LU



Tel: 02392 855180
Fax: 02392 855175

Email: csprotection.admin@hantsfire.gov.uk

Date: 08 November 2010

Enquiries To: Mr Ross-Read

My Reference: F6/DRR/GH/00818743

Extension:

Your Reference:

Dear Sirs

Licensing Act 2003

Hollybank Convenience Store, 37-39 Hollybank Crescent, Hythe, Hampshire, SO45 5FZ

I refer to the application dated 29 October 2010 in respect of a Premises Licence for the above premises.

Having examined the documents I would notify you that Hampshire Fire and Rescue Service (the Fire and Rescue Authority) does not wish to make representations to the Licensing Authority.

Accordingly, I have no further comments to make on this application.

Any queries concerning these matters may be directed to the inspector named above.

Yours faithfully

for Chief Officer

cc: Lockett & Co, Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH

As Agreed

Sarah Wilson

From: Lawford, Stephen [stephen.lawford@hants.gov.uk]
Sent: 04 November 2010 14:03
To:
Cc: Licensing e-mail address; 6 OCU Licensing Mailbox
Subject: RE: 44100466062 Hollybank Convenience Store, Hythe

Dear Sirs

We would ask that your client replaces Page 19, Section P (e) of the operating schedule with the following conditions please :-

A written log shall be kept of all refusals including refusals to sell alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.

The holder of the premises licence shall ensure that every individual who appears to be under 21 years of age seeking to purchase or be supplied with alcohol at or from the premises shall produce means of identification acceptable to the licensing authority - passport, photo driving licence or PASS accredited photo ID - proving that individual to be 18 years of age or older. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

All staff shall be trained to challenge every individual who appears to be under 21 years of age and to refuse service where individuals cannot produce acceptable means of identification. Such training shall be provided not less than every three months, and written records shall be kept of all training and refresher training.

'Challenge 21' posters shall be displayed in prominent positions at the premises.

We are happy for "spirits located behind the counter" to remain.

I look forward to hearing from you.

Kind regards
Steve Lawford
Trading Standards Officer

Sarah Wilson

From: Earl, Marilyn [marilyn.earl@hants.gov.uk]

Sent: 22 November 2010 07:57

To: Licensing e-mail address

Subject: Hollybank Convenience Store, Hythe

Hello

I have no recommendations for conditions regarding the application for a premises licence for the above.

Regards

Marilyn

Marilyn Earl
Child Employment Officer (South Hampshire)
Safeguarding Unit
Children's Services Department
Winchester Local Office
Clarendon House
Monarch Way
Winchester SO22 5PW
Tel: 01962 876301
Fax: 01962 842762
e-mail: marilyn.earl@hants.gov.uk

Diane Sim

From: Gary Worsley

Sent: 09 November 2010 09:28

To: Licensing e-mail address

Subject: Hollybank Convenience Store, 37-39 Hollybank Crescent, Hythe, Southampton - Licensing Application-Completion Date 29 November 2010

Environmental Health (Pollution) Licensing Comments Relating to Public Nuisance

Thank you for consulting Environmental Protection.

I have no objections to this application and therefore no adverse comments to make.

Regards

Gary Worsley

Senior Environmental Health Officer

Environmental Protection | Public Health and Community Safety

Tel: 023 8028 5274 | HSPN: 8 777 5274

Fax: 023 8028 5127 | Minicom: 023 8028 5416

Disability Helpline: 01425 656096

gary.worsley@nfdc.gov.uk | www.newforest.gov.uk

To:	The Responsible Authorities
Our Ref:	LICPR/10/08047 - SW
Date:	01 November 2010
Application Type:	Grant of Premises Licence (S17)
Premises Details:	37-39 Hollybank Crescent, Hythe, Southampton, SO45 5FZ
Proposed Applicant Details:	Sayendan Thevathas 8 Hunts Pond Road Parkgate Southampton Hampshire SO31 6QA

LICENSING ACT 2003

CONSULTATION

I should be pleased if you will assess the application and, if after due consideration, you wish to make representation you must advise the Council of the details of that representation by no later than **29 November 2010**.

If we do not hear from you by that date we will assume you do not wish to offer a representation and continue with the licence application process.

PLANNING AUTHORITIES PLEASE NOTE

Inevitably there will be occasions when NFNPA Development Control receive applications which should have been sent to NFDC Planning, and visa versa. In these instances on receipt of applications would both authorities quickly identify these applications and send them to the correct planning authority by way of the fastest possible means.

Response:
<p>COMMENT - BASED UPON THE INFORMATION PROVIDED WITHIN THE APPLICATION FORM THERE ARE NO REPRESENTATIONS TO MAKE AGAINST THE ISSUING OF THIS LICENCE. Ben Stockley / 02/11/10</p>

APPENDIX 3

* Objection *

A.W.Pottinger,
65,Hollybank Crescent,
Hythe,
Southampton,
SO45 5GF

New Forest District Council,
Appletree Court,
Lyndhurst,
Hants SO45 7PA

Dear Sirs.

Re Request for licence to permit sales of alcoholic drinks at
Hollybank Convenience Store 37/39 Hollybank Crescent,Hythe.

I am writing in objection to the proposed licence to sell alcoholic drinks for consumption off the premises.

The existing shops selling food e.g. fish & chips & Chinese food already are the means of causing considerable litter in this road and at times,serious vandalism,it is a virtual certainty that if cheap alcohol becomes available,this situation will become far worse.

The shops concerned are very welcome & I make use of them myself-but off licence sales of alcohol are a very different matter,especially insofar as evening sales are concerned.

Yours Faithfully,

A.W Pottinger.

November 22nd 2010

23 NOV 2010

Mr A W Pottinger
65 Hollybank Crescent
Hythe
Southampton
Hampshire
SO45 5GF

Our Ref: PW/LICPR/10/08047/SW
Your Ref:

23 November 2010

Dear Mr Pottinger

Premises: Hollybank Convenience Store

Premises Address: 37-39 HOLLYBANK CRESCENT, HYTHE, SOUTHAMPTON, SO45 5FZ

This letter is to confirm receipt of your written representation against the application for a Premises Licence named above, as described in the public notice displayed on the premises and published in a local newspaper.

In those cases where representations are made against such applications and which are not subsequently withdrawn, a Licensing Panel Hearing will generally be arranged to hear the application and the objections, before making a decision.

Once the date of the hearing is set you will be informed of the arrangements. Details of the conduct of the hearing will also be included. At the hearing you will have the opportunity of presenting your evidence to the Panel.

In the meantime, should conditions change so that you have cause to withdraw your representation, I should be grateful if you would advise the Council accordingly.

Yours sincerely

Paul Weston

Licensing Officer
Licensing Services

Tel: 023 8028 5505
Fax: 023 8028 5596
Email: licensing@nfdc.gov.uk

From:

Sent: 01 December 2010 18:18

To:

Subject: Re: Objection against grant of premises licence.(S17) at Hollybank Convenience Store. 37-39 Hollybank Crescent Hythe SO45 5FZ

From:

Sent: Monday, November 29, 2010 11:46 PM

To: contact@nfdc.gov.uk

Subject: Objection against grant of premises licence.(S17) at Hollybank Convenience Store. 37-39 Hollybank Crescent Hythe SO45 5FZ

4 Green Close
Hollybank Estate
Hythe
Southampton
SO45 5FD.

Dear Sir,

Please accept this as an objection to the Grant of premises license at the above address. My initial objection is because the shop is in a residential area, one of the main footpaths to the shop is through Green Close via a cut-way to Hollybank Crescent, when the adjacent block of shops in Ferry Road had an off-license the residents of Green Close were subjected to late night noise, verbal abuse, broken glass and litter.

I do not want to go back to those times, when you consider the other cul de sacs on

02/12/2010

Page 2 of 2

Hollybank pay the same property tax but do not get the trouble.

Regards

Paul and Brenda Fryer.

Mr & Mrs P Fryer
4 Green Close
Hollybank Estate
Hythe
Southampton
Hampshire
SO45 5FD

Our Ref: PW/LICPR/10/08047/SW
Your Ref:

03 December 2010

Dear Mr & Mrs Fryer

Premises: Hollybank Convenience Store
Premises Address: 37-39 HOLLYBANK CRESCENT, HYTHE, SOUTHAMPTON, SO45 5FZ

This letter is to confirm receipt of your written representation against the application for a Premises Licence named above, as described in the public notice displayed on the premises and published in a local newspaper.

In those cases where representations are made against such applications and which are not subsequently withdrawn, a Licensing Panel Hearing will generally be arranged to hear the application and the objections, before making a decision.

Once the date of the hearing is set you will be informed of the arrangements. Details of the conduct of the hearing will also be included. At the hearing you will have the opportunity of presenting your evidence to the Panel.

In the meantime, should conditions change so that you have cause to withdraw your representation, I should be grateful if you would advise the Council accordingly.

Yours sincerely

Paul Weston

Licensing Officer
Licensing Services

Tel: 023 8028 5505
Fax: 023 8028 5596
Email: licensing@nfdc.gov.uk

APPENDIX 4

Lockett & Co
Lockett House
13 Church Street
Kidderminster
Worcestershire
DY10 2AH

Our Ref: PW/LICPR/10/08047/SW
Your Ref:

30 November 2010

Dear Sir/Madam

Application: Grant of Premises Licence (S17)

Application Reference: LICPR/10/08047

Premises Address: 37-39 HOLLYBANK CRESCENT, HYTHE, SOUTHAMPTON, HAMPSHIRE, SO45 5FZ

This letter is to notify you that an objection has been received to the application for the grant of a Premises licence for the above. Brief details of the representations are as follows:

- The objection is on grounds of the prevention of public nuisance and the prevention of crime and disorder. It is felt that by issuing this licence there will be the potential of increased litter and an increase in vandalism by providing the availability of cheap alcohol.

In those cases where representations are made and not subsequently withdrawn a special Licensing Panel hearing will be arranged. The Panel will hear your application and the objections of those persons making representations. Following the hearing the Panel will decide the application.

Furthermore, should you now in the light of these representations, wish to discuss the situation or modify your application to alleviate the representation(s) and concerns, please contact Licensing Services as soon as possible.

If I do not hear from you within **five days** from the date of this letter I shall assume you do not wish to discuss the matter and proceed to make arrangements for the hearing. Full details will be sent to you shortly.

Yours faithfully

Paul Weston

Licensing Officer
Licensing Services

Tel: 023 8028 5505
Fax: 023 8028 5596
Email: licensing@nfdc.gov.uk



Public Health & Community Safety

Mr A W Pottinger
65 Hollybank Crescent
Hythe
Southampton
Hampshire
SO45 5GF

Our Ref: PW/LICPR/10/08047/PW
Your Ref: 1

29 November 2010

Dear Mr Pottinger

RE: Licensing Act 2003 - Application for Grant of a Premises Licence
Hollybank Convenience Store, 37-39 Hollybank Crescent, Hythe

I write further to my recent correspondence and attach the additional conditions that have been agreed between the applicant with the Police and Trading Standards for your perusal. There have been no other adverse comments from any other Responsible Authority (Fire, Environmental Health, Environmental Protection, Social Services or Planning).

In view of the above, and the fact that yours is the only outstanding representation I write to enquire whether you now wish to withdraw or amend your objection, or agree to this office making arrangements for a mediation meeting. The Act directs the Licensing Authority to undertake this task in order to negate the need for a formal hearing to determine said application. I would be grateful if you would inform this office accordingly.

Where objections are not subsequently withdrawn or mediation is unable to produce a mutually acceptable outcome, the matter will have to be determined by a licensing panel at a formal committee meeting. This will be arranged through Democratic & Legal Services with the costs being the responsibility of the council tax payers in the New Forest administrative area. In taking this option you will need to produce your evidence to support your representation and this matter including your comments and relevant details will become part of a public record. Further, it should be noted that any decision made is subject to appeal at the Magistrate's Court.

Please note that as a safeguard to local residents any licence produced is subject to the review process should any future problems occur.

If I can be of any further assistance please contact this office.

Yours sincerely

Paul Weston

Licensing Officer
Licensing Services

Tel: 023 8028 5505
Fax: 023 8028 5596
Email: licensing@nfdc.gov.uk



Disability Helpline
01425 656096

Minicom/Text: 023 8028 5416

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Appletree Court, Beaulieu Road,
Lyndhurst, Hampshire SO43 7PA

T: 023 8028 5000
DX 123010 Lyndhurst 2
www.nfdc.gov.uk

LICENSING ACT 2003

RE: Application for Grant of a Premises Licence
Hollybank Convenience Store, 37-39 Hollybank Crescent, Hythe

Agreed Conditions with HCC Trading Standards

1. A written log shall be kept of all refusals including refusals to sell alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.
2. The holder of the premises licence shall ensure that every individual who appears to be under 21 years of age seeking to purchase or be supplied with alcohol at or from the premises shall produce means of identification acceptable to the licensing authority - passport, photo driving licence or PASS accredited photo ID - proving that individual to be 18 years of age or older. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
3. All staff shall be trained to challenge every individual who appears to be under 21 years of age and to refuse service where individuals cannot produce acceptable means of identification. Such training shall be provided not less than every three months, and written records shall be kept of all training and refresher training.
4. 'Challenge 21' posters shall be displayed in prominent positions at the premises.

Agreed Conditions with Hampshire Police

1. A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies of recordings on site. Copies of recordings will either be recorded on good quality video tape or digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 30 days and shall be made available, subject to compliance with Data Protection legislation, to the Police for inspection on request.
4. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the Police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.



Public Health & Community Safety

Mr & Mrs P Fryer
4 Green Close
Hollybank Estate
Hythe
Southampton
Hampshire
SO45 5FD

Our Ref: PW/LICPR/10/08047/PW
Your Ref: 2

3 December 2010

Dear Mr & Mrs Fryer

RE: Licensing Act 2003 - Application for Grant of a Premises Licence
Hollybank Convenience Store, 37-39 Hollybank Crescent, Hythe

I write further to my other correspondence and attach the additional conditions that have been agreed between the applicant with the Police and Trading Standards for your perusal. There have been no other adverse comments from any other Responsible Authority (Fire, Environmental Health, Environmental Protection, Social Services or Planning).

In view of the above, I write to enquire whether you now wish to withdraw or amend your objection, or agree to this office making arrangements for a mediation meeting. The Act directs the Licensing Authority to undertake this task in order to negate the need for a formal hearing to determine said application. I would be grateful if you would inform this office accordingly.

Where objections are not subsequently withdrawn or mediation is unable to produce a mutually acceptable outcome, the matter will have to be determined by a licensing panel at a formal committee meeting. This will be arranged through Democratic & Legal Services with the costs being the responsibility of the council tax payers in the New Forest administrative area. In taking this option you will need to produce your evidence to support your representation and this matter including your comments and relevant details will become part of a public record. Further, it should be noted that any decision made is subject to appeal at the Magistrate's Court.

Please note that as a safeguard to local residents any licence produced is subject to the review process should any future problems occur.

If I can be of any further assistance please contact this office.

Yours sincerely

Paul Weston

Licensing Officer
Licensing Services

Tel: 023 8028 5505
Fax: 023 8028 5596
Email: licensing@nfdc.gov.uk

Appletree Court, Beaulieu Road,
Lyndhurst, Hampshire SO43 7PA

T: 023 8028 5000
DX 123010 Lyndhurst 2
www.nfdc.gov.uk



Disability Helpline
01425 656096

Minicom/Text: 023 8028 5416

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LICENSING ACT 2003

RE: Application for Grant of a Premises Licence
Hollybank Convenience Store, 37-39 Hollybank Crescent, Hythe

Agreed Conditions with HCC Trading Standards

1. A written log shall be kept of all refusals including refusals to sell alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.
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3. All staff shall be trained to challenge every individual who appears to be under 21 years of age and to refuse service where individuals cannot produce acceptable means of identification. Such training shall be provided not less than every three months, and written records shall be kept of all training and refresher training.
4. 'Challenge 21' posters shall be displayed in prominent positions at the premises.

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1. A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies of recordings on site. Copies of recordings will either be recorded on good quality video tape or digitally on to CD/DVD or other equivalent medium.
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4. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the Police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.